

RENTAL APPLICATION

**PREMIUM
PROPERTIES**

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REAL ESTATE SERVICES
INVESTMENTS • PROPERTY MANAGEMENT
LEASING • DEVELOPMENT • SALES & BROKERAGE

Property Address: _____, **Unit #:** _____

A \$25.00, nonrefundable screening fee must accompany each application. This fee is charged for costs related to securing credit information on the applicant, including but not limited to obtaining a credit report. Make checks payable to Premium Properties. The applicant is entitled to a copy of the credit report upon written request. Premium Properties' official screening policy and selection process is available on our website and upon request.

Background Information

Name (First, Middle, Last): _____

Home Phone #: _____ Social Security #: _____

Date of Birth: _____ Drivers License: _____ State of Registry: _____

Children: _____ Ages: _____ Pets: _____ Type: _____

Student: Institution: _____ Year: _____ Major: _____

E-mail Address: _____ Cell #: _____

Tenancy History (Please List All Address for the Past 4 Years)

Present Address: _____ Apt. #: _____ From: ___/___/___ To: ___/___/___

City: _____ State: _____ Zip Code: _____

Owner/Agent Name: _____ Owner/Agent Phone #: _____

Reason For Leaving: _____ Rent Per Month: \$ _____

Previous Address: _____ Apt. #: _____ From: ___/___/___ To: ___/___/___

City: _____ State: _____ Zip Code: _____

Owner/Agent Name: _____ Owner/Agent Phone #: _____

Reason For Leaving: _____ Rent Per Month: \$ _____

Prior Address: _____ Apt. #: _____ From: ___/___/___ To: ___/___/___

City: _____ State: _____ Zip Code: _____

Owner/Agent Name: _____ Owner/Agent Phone #: _____

Reason For Leaving: _____ Rent Per Month: \$ _____

Employment Information (Please Include a Recent Pay Stub) Self-Employed

Present Employer: _____ From: ___/___/___ To: ___/___/___

Address: _____ Phone #: _____

City: _____ State: _____ Zip Code: _____

Position: _____ Gross Salary (Mo.): \$ _____

Other Income: _____ Amount (Mo.): \$ _____

Other Income: _____ Amount (Mo.): \$ _____

Liquidity Information

Name of Bank: _____ Branch: _____

Checking Account #: _____ Balance: \$ _____

Savings Account #: _____ Balance: \$ _____

Automobile & Motorcycle Information

Make: _____ Model: _____ Year: _____ Color: _____

License Plate #: _____ State of Registry: _____

Personal Information

In Case of Emergency, Notify: _____ Phone #: _____

Address: _____ Relationship: _____

City: _____ State: _____ Zip Code: _____

Personal Reference: _____ Phone #: _____

Have you ever been evicted, convicted of a felony, or filed for bankruptcy? _____

I _____ recognize that this application for a rental unit is subject to acceptance or rejection. I hereby state that the information set forth above is true and complete. In addition, I authorize Owner to retrieve a credit report from a consumer credit reporting agency, as well as to verify all information and references given.

Applicant recognizes that applying for a rental unit is a commitment to execute a contract for the unit based on the terms below. Owner/Agent may act on this commitment by refraining from accepting additional applications. In the event that applicant withdraws their application or fails to provide requested supporting documentation by the next business day of its request by Owner/Agent, the holding deposit may be forfeited as liquidated damages in payment for holding the apartment of the market and/or subsequent marketing costs to re-rent it.

If application is accepted based on the terms listed below, applicant is to execute a lease and provide move-in funds with the Owner/Agent within 3 working days after applicant is notified of such an acceptance. Upon lease execution, the deposit amount listed below will be credited as part of the total move-in funds. If applicant does not sign a lease within the above prescribed period, the deposit will be forfeited as liquidated damages in payment for holding the apartment off the market and/or subsequent marketing costs to re-rent it.

If applicant is not accepted as a resident, the deposit will be returned once funds have been verified as cleared, except as otherwise noted.

A holding deposit of \$500.00 or \$ _____ and all applicable screening fees are required if applicant wishes to apply for a rental unit. The holding deposit will be credited to the overall security deposit if the applicant is accepted and a lease is executed.

Deposit Received: \$ _____ Address: _____

Terms Offered: Rent: _____ Deposit: _____ Utilities Paid: _____

Parking: _____ Pets: _____

Move – In Date: _____ Lease Term: _____

Additional: _____

Applicant Signature: _____ **Date:** _____